

# Kirklington Parish Council Meeting

Agenda for meeting on 3<sup>rd</sup> June 2024 7.30pm

1. Apologies for absence
2. Declaration of interest
3. Minutes of last meeting – *to approve the minutes of the previous meeting(s) as being a true record (Annual and Ordinary Parish Council meetings on 13<sup>th</sup> May 2024).*
4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.
5. Planning (HC) – *to review applications below and any that come in after the agenda has been circulated:*
  - i) 24/00784/TWCA – Hawthorne Cottage and The Hame, Main Street – removal of laburnum and cutting back of sycamore. **Outcome – permission granted (info only).**
  - ii) 24/00921/TWCA – The Old Vicarage, Southwell Rd – undertaking works under 5-day notice. **Outcome – permission granted (info only).**
  - iii) Gate to Southwell Festival – approve variations including moving a stage, adding a bar and reviewing a music PA system. **Action – decision needed by 18/6.**
6. Flooding (all) – *review current position and actions needed*
7. Action points review (all) – *review progress and status of current / outstanding action points (including Belle Eau Park, School matters and potholes).*
8. WINGS (all) – *share / review any new information in relation to the School.*
9. Financial matters (IW):
  - i) Balances
  - ii) Clerk payment – *authorise payment for May.*
  - iii) Review any payments needed since last meeting – *authorise any payments*
  - iv) Review any payments due – *authorise upcoming payments.*
10. Traffic Report (IW) – *review any incident / accident stats*
11. Policies and Guidelines – *review of The Good Councillors Guide, and The Code of Conduct Template with a view to formal adoption*
12. Pre-election period (HC) – *update on guidelines ahead of the election on 4<sup>th</sup> July.*
13. Correspondence (HC) – *review correspondence below, and any of note received after the agenda was sent:*
  - i) NSDC Public Consultation stage 2 – *details of consultation circulated by email with deadline of 10<sup>th</sup> July*
  - ii) NCC Civic Service 23<sup>rd</sup> June – *confirm attendance at meeting*
14. Date of next meeting – *to confirm the next meeting as 1<sup>st</sup> July 2024 at 7.30pm*

Helen Cowlan

.....Clerk  
29/5/24