

Kirklington Parish Council Meeting

Minutes for the Parish Council meeting on 2nd September 7.30pm

Attendees: Cllr Bob Radford (RSR)(Chair), Cllr Andrew Twidale (AT), Cllr Ian Woolridge (IW), Cllr Nigel Chattin (NC), Cllr Graeme Wheatcroft (GW), Cllr Sarah French (SF), Cllr Patrick Mitchell (PM), Helen Cowlan (HC)(Clerk)

Public: none

1. Apologies for absence

Cllr Rainbow was unable to attend due to a prior meeting which would overlap.

2. Declarations of interest

None.

3. Minutes of last meeting

It was resolved that the minutes of the meeting held on 1st July 2024 approved as a true record (unanimously). The minutes for the additional planning meeting held in August will be approved at September's meeting.

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.

Fencing / bridge railings near the lake are in a poor state of repair. **ACTION – it was resolved that the Clerk report it to NCC for attention.**

5. Planning

- i) 24/01182/TWCA – Sage House, Southwell Rd – tree works for sycamore. **Outcome – no objection (info only).**
- ii) 24/01264/TWCA - The Orchards, Main Street – removal of willow tree. **Outcome – no objection (info only).**
- iii) 24/01291/TWCA – 1 Forge Close – trimming of laurel. **Outcome – no objection (info only).**
- iv) 24/00997/LDC - The Old Farm, Main Street – Lawful Development Certificate for new window opening on ground floor and new timber window. **Outcome – granted (info only).**
- v) 24/00998/LBC – The Old Farm, Main Street – various changes (as per formal documents). **Outcome – Listed Building Consent granted (info only).**

6. Flooding

Some actions have been completed, some are to be continued (by NCC and IDB). ST are doing an early stage feasibility study of increasing sewage works capacity – not in the immediate future but an update will be given when known.

Considerable works have been carried out by residents who have been affected badly historically – flow should improve, which will improve protection further up and help water divert to where it should go. NCC should be reviewing / using CCTV to understand routes flowing through land, and they are reviewing underground blockages, as well as overground flows. Drains have been cleared. Outstanding actions to be followed up.

The shed now holds equipment and is securely locked.

7. Action points review

School Playing Field – information is held about previous user agreements which the Clerk will circulate. Awaiting an update from Cllr Laughton who was going to speak to NCC's legal team to understand the position, and whether or not an area could be fenced off for use by residents.

Belle Eau Park – it seems that the new signage has not been as effective as hoped with numbers at least the same / slightly higher. Feedback suggests that lorry drivers are unclear due to there being no mention of Brakes (only Lineage), and also some have found it confusing as to which direction they need to take. There is also a difference of opinion about the visibility of the main entrance and whether more can be done. The Clerk will continue to liaise with residents and business owners (one of whom will send photos of the

new signage) and also Lineage, and will (re)explore avenues which can be taken to drive action.

Average speed cameras – no dates have yet been given for when the project will start. Will need to monitor whether or not improving the road surface on the Newark- side of the village (hill) has made a difference to speed.

8. **WINGS**

No concerns or issues have been received. Cllr Woolridge to update as needed.

9. **Financial matters**

- i) Balances – current £4986.34, deposit £21400.42 (£12438.30 CIL, £702.81 flooding, £8259.31 gen reserves). Next precept payment will be received during September with monies being allocated to relevant 'pots' as required.
- ii) Clerk payment – Clerk payments for July and Aug were unanimously approved.
- iii) Flood Reserves Expenditure – a pre-approved payment for half of the storage unit / shed has been made approx. £700. Further payments will also be needed towards it having power and lighting. Financial contribution from NCC to be followed up.
- iv) ICO – the annual subscription has been paid by Direct Debit £35.00.
- v) Review any payments needed since last meeting –
Gravel for the Churchyard has been paid for at a cost of £60.00. Formal thanks for the donation have been received.
- vi) Review any payments due – none due.
- vii) Church Christmas Tree – it was resolved that the Parish Council pay for the Christmas Tree (unanimously approved).

Grants and match funding opportunities will be researched for future projects.

10. **Traffic Report**

No known incidents.

11. **Policies and Guidelines:**

- i) Code of Conduct – it was resolved that the Parish Council will use the NALC Model Code of Conduct and that it will link in with / defer to NSDC's Code of Conduct if more specific guidance is required. Proposed Cllr Twidale, seconded Cllr Radford (unanimous)
- ii) Registers of Interests – all Councillors were reminded of their responsibilities to update registers of interests if and when required. An annual review would be appropriate.
- iii) Standing Orders – It was agreed that the NALC Model Standing Orders continue to be used. Discussion points included that:
start times should remain at 7.30pm unless otherwise agreed
meeting length does not need to be mandated as the Chair can manage time as needed
no limit on public sessions was required as members of the public should be encouraged to take part – again the Chair can manage time as required;
members of the public can speak at other points during the meeting with permission from the Chair.
Additional meetings would continue to be held for planning matters as needed
Wording should be included to clarify attendance levels at meetings and how apologies should be given.

ACTION - It was resolved that the Clerk would amend the document accordingly and bring to a future meeting for formal approval.

12. Correspondence

- i) Tour of Britain – Stage ends Fri 6th Sept approx. 2.30pm at Sconce Park
- ii) GNR Solar Park – Phase One Consultation Report is being prepared (info only)
- iii) Eakring Road Closure – wc 9th Sept for 5 days
- iv) Kirklington Rd Closure (near BEP/Lineage) – end Aug/early Sept
- v) NCC Highways – details of Winter Services available

13. **Date of next meeting** – 7th October 2024 at 7.30pm.

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