

Kirklington Parish Council Meeting

Agenda for meeting on 1st July 2024 7.30pm

1. Apologies for absence
2. Declaration of interest
3. Minutes of last meeting – *to approve the minutes of the previous meeting as being a true record (3rd June 2024).*
4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.
5. Planning (HC) – *to review applications below and any that come in after the agenda has been circulated:*
 - i) 24/00998/LBC – The Old Farm, Main Street – To form a new opening to fit a window, replacement external door, remove a section of an existing internal ground floor wall, to block two internal door openings, subdivide a bathroom to form dressing room, install double doors on first floor and replace internal sliding door with folding. **Action – decision needed by 9/7.**
6. Flooding (all) – *review current position and actions needed*
7. Action points review (all) – *review progress and status of current / outstanding action points (including Belle Eau Park, School matters and potholes).*
8. WINGS (all) – *share / review any new information in relation to the School.*
9. Financial matters (IW):
 - i) Balances
 - ii) Clerk payment – *authorise payments for May/June.*
 - iii) Review any payments needed since last meeting – *approve any payments*
 - iv) Review any payments due – *approve upcoming payments.*
10. Traffic Report (IW) – *review any incident / accident stats*
11. Policies and Guidelines:
 - i) Code of Conduct – review content of, and make amendments to, the model document with a view to formally adopt it (to be circulated ahead of meeting).
 - ii) Complaints procedure – review, and make amendments to, the model document with a view to formally adopt it (to be circulated ahead of meeting).
 - iii) Agree which documents should be reviewed / adopted at the next meeting – review available options.
12. Civility and Respect – *to review a summary of the project and agree whether or not a pledge should be made.*
13. Correspondence (HC) – *review correspondence of note received after the agenda was sent: (Nothing had been received at the time of producing the agenda)*
14. Date of next meeting – *to confirm the next meeting as 2nd September 2024 at 7.30pm (no meeting in August).*

Helen Cowlan

.....Clerk
26/6/24