

Kirklington Parish Council Meeting

Minutes for the Parish Council meeting on 7th October 2024 at 7.30pm

Attendees: Cllr Bob Radford (RSR)(Chair), Cllr Andrew Twidale (AT), Cllr Ian Woolridge (IW), Cllr Nigel Chattin (NC), Cllr Graeme Wheatcroft (GW), Cllr Sarah French (SF), Cllr Penny Rainbow (PR), Helen Cowlan (HC)(Clerk)
Public: none

1. Apologies for absence

Cllr Mitchell was not in attendance.

2. Declarations of interest

None.

3. Minutes of last meeting

It was resolved that the minutes of the meetings held on 12th August and 2nd September 2024 be approved as a true record (unanimously).

4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.

Top O'the Hill – NSDC Planning Team have advised that, due to feedback they have received, the Enforcement Team may do a site visit to enable any queries to be reviewed.

5. Planning

- i) 24/01334/TWCA – Lin Cottage, Main Street – tree felling (see application if needed). **Outcome – no objection (info only).**
- ii) 24/01126/s73 – Robn Hood Caravan Park, Belle Eau Park – removal of condition outlining time periods for staying on site; retrospective planning for additional 15 caravans. **Outcome: NSDC Planning Committee decision was to approve (6 votes against 5) with feedback being available via the minutes when complete (on NSDC's website).**
- iii) V/4648 – Kirklington 'A' wellsite, Hockerton Rd – revised restoration/aftercare plan, extension of 6months to enable changes. **Outcome – permission granted (info only).**

6. Flooding

The Flood Action Group has provided input into an action plan produced by NCC, and it was suggested that the scope be widened to make more of a Community Plan. The proposal is for the Parish Council to officially own the document, which would be updated by the Action Group as needed. Cllr Wheatcroft proposed that the document (previously circulated to the Parish Council) be adopted and circulated to the wider community. Seconded by Cllr Woolridge. **OUTCOME – It was resolved that the Parish Council adopt the Community Emergency Plan (unanimously voted for). It was suggested that a list of contacts be posted on noticeboards (GW to complete), and the full document be added to the Parish Council website (HC to complete).**

Cllr Chattin gave formal thanks for works being done to clear the gullies which has made a huge difference to water flows during periods of heavy rainfall. It was confirmed that The Crops area is included within the remit of flooding project. Cllr French gave an overview of how the area has been impacted historically. Cllr Radford raised a concern about a section of footpath which has been sectioned off, and where cable could be exposed – Cllr Wheatcroft will liaise with landowner. It was also acknowledged that a fantastic job has been done for clearing the dyke although it is important to ensure that access to be able to clear the dyke is maintained.

Cllr Chattin advised that there is a build-up of silt which will need to be reviewed although having the correct equipment would be necessary to be effective.

7. Action points review

School – there have been no updates in relation to the playing field so the Parish Council (Clerk) will need to liaise with Cllr Laughton. Cllr Woolridge also highlighted an issue where local landowners have been unable to cut the hedges for which they are responsible – they

have been advised that they are only allowed access when the gardener / groundsman is on site, and this generally doesn't match when landowners are available due to work commitments. Cllr Twidale advised of recent issues with parking near the end of School Lane.

ACTION – Clerk to write to NCC to advise of ongoing issues, share concerns about safety, and request an update on timelines for the addition of double yellow lines.

Belle Eau Park – HGV numbers continue at similar levels despite allowing time to see if signage is effective. The Clerk will liaise with Lineage to give feedback and enquire about progress with rolling out the use of 'whatthreewords' to aid navigation. A summary letter will be drafted for Cllr Rainbow to use to contact the local MPs.

8. **WINGS**

Cllr French provided an update about children from WINGS that were on her property – intentions unknown and although no damage was caused, there are concerns about safety. WINGS have been made aware and are dealing with the matter. Cllr Woolridge is trying to arrange a meeting to review residents' issues.

9. **Financial matters**

- i) Balances – current £8288.05, deposit £22426.78 (£12438.30 CIL, £1702.81 flooding, £8259.31 gen reserves). Increases due to receiving second instalment of precept from NSDC.
- ii) Clerk payment – payment for September was approved – proposed Cllr Twidale, seconded Cllr Wheatcroft.
Cllr Woolridge proposed an increase in hourly rate for the Clerk and presented options. **OUTCOME – It was resolved (unanimously to grant the pay increase which will be backdated to 1st April.** Cllr Radford gave formal thanks for a comprehensive analysis, and the Clerk gave thanks for the increase.
- iii) Flood Reserves Expenditure – lighting will be installed in the storage shed and an update on cost will be given at that point. An application for funding has been submitted to NSDC (for the action group) – upon confirmation of the amount awarded, there will be a review of fund allocation.
- iv) Review any payments needed since last meeting – no approvals needed.
- v) Review any payments due – no approvals needed.

10. **Traffic Report**

10/9 – car upside-down in a hedge on the Mansfield side of the Village – details and injuries unknown although the vehicle is still there.

18/9 – ambulance clipped a car on the A617 – minor incident.

23/9 – car in ditch (on opposite side) on Mansfield of the village – possibly due to taking evasive action to avoid a queue caused by a broken-down car.

23/9 Kirklington side of Bilsthorpe junction – scaffolding lorry was recovered – no further information known.

11. **NALC Employment Legislation policy update**

The recent NALC update regarding employment legislation about harassment was reviewed and it was agreed that whilst aimed at 'employees', all Councillors should be mindful of appropriate behaviour and the need for action to be taken in the event of a breach.

OUTCOME – with relevant fields being amended / populated to personalise to the Parish Council it was resolved (unanimously) to acknowledge and adopt the policy (Clerk to circulate update documentation).

12. **NALC Grievance and Disciplinary template**

The model template was reviewed. **OUTCOME – it was resolved (unanimously) that the Code template be adopted.**

13. **Allotments**

After a couple of enquiries about allotments, it was clarified that Edingley, Halam and Southwell have them. **ACTION – Clerk to respond to those who enquired.**

14. NALC Training Courses

An overview of current available courses was given. **OUTCOME – it was resolved (unanimously) that Cllr Chattin attend the New Councillors course (Parish Council to pay at cost of £45).**

15. Grant Funding Process

Cllr Chattin will be drafting an application to NSDC in the hope of securing funding for new village signs. The Clerk will forward details of the Grant Funding, the company who makes signs, and a local village who went through a similar process to Cllr Chattin, who will then get new quotes and complete the application. **OUTCOME – it was resolved that Cllr Chattin make the application for funding in the hope of getting village signs – proposed Cllr Radford, seconded Cllr French.**

16. Correspondence

- i) NALC (National) website – *new website launch 7/10 – details to be shared*
- ii) Electric Blanket Testing – *dates for safety testing (booking needed) – information shared.*
- iii) NCC Biodiversity Consultation – *deadline 8/11 – no further action needed.*

17. Date of next meeting – 4th November 2024 at 7.30pm (last one of 2024)

Cllr Wheatcroft gave apologies for the November meeting.

Meeting ended at 9pm

.....Signed (Chair)

.....Date