

# Kirklington Parish Council Meeting

*Draft Minutes for the Parish Council meeting on 3<sup>rd</sup> November 2025 at 7.30pm*

Attendees: Cllr Nigel Chattin (Chair), Cllr Ian Woolridge (IW), Cllr Bob Radford (RSR), Cllr Graeme Wheatcroft (GW), Cllr Patrick Mitchell (PM), Cllr Sarah French (SF), Helen Cowlan (HC)(Clerk).

Public: none

## 1. Apologies for absence

Cllr Andrew Twidale gave apologies – it was resolved to accept the apologies (unanimous). County Cllr Penny Rainbow had also sent apologies.

## 2. Declarations of interest

None

## 3. Minutes of last meeting

RESOLUTION - It was resolved that the minutes of the meetings held on 6th October 2025 be approved as a true record – proposed Cllr Woolridge, seconded Cllr Radford (unanimous).

## 4. Adjournment for matters to be raised by the public for future consideration, and County/District Councillor items.

Remembrance Service – Cllr Radford reminded everyone of the Church service on 9<sup>th</sup>. Cllrs agreed that the poppy display was marvellous, ad thanks were given to Cllr Mitchell for putting up the lamppost poppies.

## 5. Planning

- i) 25/01456/TWCA - Lindon House, Southwell Road – various crown reductions and one felling. **Outcome – NSDC has no objections (info only)**
- ii) 25/01547/TWCA - Highfield House, Southwell Road - various crown reductions. **Outcome – NSDC has no objections (info only)**

## 6. Flooding

A meeting was held with representatives from the County Council who may be able to allocate a budget for works. A feasibility study for / of the local area will be done and may, for example, include a review of drainage points that could be improved. Works for the surfaces and apron have been delayed but it is hoped that it will be done before Christmas.

## 7. Outstanding actions review

*Highways* – Clerk to chase siding up works near the bus shelter, and the potholes at the entrance to The Green (including reporting that the water stop tap has bene covered by previous attempts to repair). Clerk will also chase works near The Mill.

*Speed checks* - speed checks have been done at the Southwell end of the village with a number of vehicles speeding. The local Policing Team are unable to guarantee specific days/times but are aware that weekday 'rush hours' would be priorities.

*Lineage* – lorry numbers remain similar, with no updates on actions since the site meeting. It may be possible to amend the post code for the site so it is hoped that Lineage will be open to that change (potentially a slow implementation due to satnav/stationery requirements, for example).

Further updates to be given when received.

## 8. WINGS

No known issues. Cllrs Woolridge and French will organise a meeting in the New Year to maintain positive relationships.

## 9. Financial matters

- i) Balances – current account £9846.46, village signs £4401.00, CIL £6495.90, Flood Reserves £5893.21 and £8414.89 general reserves (total of £25305 in overall reserves account). Cllr Woolridge advised that the 2-year increase that had been made to create flood reserves had now ended and that thought should be given to what should happen next ahead of the budget being reviewed at January's meeting. The amount could be adjusted or maintained with the money used for other projects. A buffer should also be built for future election costs. Year to date figure were shared to show money received and spent in readiness for full discussion in January.
- ii) Clerk payment – payment for October was approved – proposed Cllr Chattin, seconded Cllr French.

- iii) Flood Reserves Expenditure – none made.
- iv) Review any other payments needed since last meeting – none made.
- v) Review any other payments due:
  - a) Donation to the Village Hall – it was resolved to at least continue to donate £1200.00 in line with previous years (unanimous).
  - b) Hall hire payments – payment of £300 as unanimously approved (proposed Cllr Woolridge, seconded Cllr Mitchell)
  - c) Donations to the Church and for the war memorial – it was resolved to at least continue with previous donation amounts, of £1200 and £300 respectively and also £150 towards the Christmas Tree (unanimous)
  - d) Cable ties – it was resolved to approve payment of £12.50 to Cllr Mitchell for cable ties for the lamppost poppies.

A discussion was held about whether donations to the Village Hall and Church could, and / or should, be increased. It was agreed that the Clerk invite representatives from each to discuss their plans for the year ahead to help establish need. It was resolved that any additional funding could be approved at the January meeting.

#### 10. **Traffic Report**

No known issues although a silver car near Edingley is still awaiting recovery.

#### 11. **Village Signs**

A site meeting has been arranged with a representative from Highways, and an update will be given at January's meeting.

#### 12. **School Playing Field Access**

Cllr Chattin thanked Cllr Wheatcroft for his help with the agreement. The drafted user agreement will be sent to the School for comment.

#### 13. **CIL Funding**

Cllr Chattin suggested that remaining CIL funding could be used:

- a) Electronic speed signs – initial costs of approx. £3000 and approx. £50 pa to maintain / run; possible locations could include each end of Southwell Rd and Corkhill Lane; it may be worth purchasing one initially to test effectiveness. **RESOLUTION** – it was resolved to research whether rumble strips could be installed near The Mill, and also whether white gates at village entrance could provide a visual cue to slow (verge width may prevent this).
- b) Planters – consideration could be given to where planters could be installed and how maintenance would be funded e.g. sponsorship. **RESOLUTION** – it was resolved that Clerk contact local town/parish councils to see what they do e.g. contracted out.
- c) Village Centre sign – this may not work as location would need to be considered, and there will be new village signs being put up in the New Year anyway

**RESOLUTION – it was resolved that Cllr Wheatcroft will draft an email for the Clerk to send to residents for ideas for future projects.**

#### 14. **Dog Fouling**

Cllr Radford advised that problems remain at the back of his house, and on land near the footpath on Southwell Road. Clerk to follow up with NSDC to check signage was installed, and if they have any other suggestions. Clerk to also find out if we can add our own signage (subject to permission) and whether CCTV can be used.

#### 15. **Correspondence**

- i) Remembrance Service – 9<sup>th</sup> November.

#### 16. **Date of next meeting** – subsequently moved to 15<sup>th</sup> January (from 5<sup>th</sup>) at 7.30pm

Meeting ended at 21.05.

.....Chair

.....Date

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